

APPROVED

**BOARD OF FUNERAL DIRECTORS AND EMBALMERS
MINUTES OF SPECIAL CONFERENCE COMMITTEE MEETING**

Tuesday, December 11, 2007

**Department of Health Professions
9960 Mayland Drive, Suite 200
Richmond, Virginia 23233**

CALL TO ORDER:

A meeting of the Special Conference Committee of the Virginia Board of Funeral Directors and Embalmers was called to order at 9:15 a.m.

PRESIDING:

Randolph Minter, F.S.L. Chair
Blair Nelsen, F.S.L., Board Member

STAFF PRESENT:

Elizabeth Young, Executive Director
Jeanette Meade, Administrative Assistant
Mykl Egan, Adjudication Analyst

OTHERS PRESENT:

None

**Verdell White, F.S.L.
#107357/#108938**

The hearing in the matter of Verdell White, F.S.L., was held to discuss and consider the allegations that you may have violated certain laws and regulations governing the practice of funeral service in the Commonwealth of Virginia.

Closed Meeting:

The Committee voted 2-0 in favor of the motion to enter a closed meeting at 10:08 a.m., pursuant to §2.2-3711(A)(28) of the Code of Virginia to deliberate in the matter of Mr. White.

Reconvene:

On a properly seconded motion by Mr. Minter, the Committee voted 2-0 in favor of the motion, to reconvene in open session at 10:30 a.m., pursuant to §2.2-3712(D) of the Code.

The Committee recommended that Mr. White, F.S.L. be placed on probation for a year, complete an additional five(5) hours continuing education; three(3) hours in Preneed contracts and two(2) hours in Federal Trade Commission rules, be subject to two(2) unannounced inspections and be assessed a monetary penalty of \$500 as outlined in the order.

As provided by law, this decision shall become a Final Order thirty days after the service of such order unless a written request to the Board for a formal hearing is received from Mr. White within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such time request for a formal hearing, the decision of this conference shall be vacated.

ADJOURNMENT

With all business concluded for the day, the Special Conference was adjourned at 10:40 a.m.

Randolph Minter, F.S.L. Chair

Elizabeth Young, Executive Director

Date

Date